

# STETCHWORTH PARISH COUNCIL

c/o 59 West Street, Isleham, Ely, Cambs. CB7 5SD

Clerk: Mrs. Marilyn Strand Tel: 01638 781286

Email: clerk@stetchworth.org

Stetchworth Parish Council Full Council Meeting on

**Wednesday 18<sup>th</sup> January 2023, 7:30pm**

held at the Ellesmere Centre (Gredley Room)

## MINUTES

**Present:** Cllrs Lily Whymer (Chair), Wayne Bell (Vice-Chairman), Sarah Breen, Alastair France, John Puddick, Piers Saunders and Alan Sharp.  
Clerk: Mrs Marilyn Strand.

There were no members of the public present.

The meeting was opened at 7:30pm.

**92/22/23 To receive & approve apologies for absence**

None.

**93/22/23 To Receive Declarations of Pecuniary and non-Pecuniary Interest**

None.

**94/22/23 Open Forum for Public Participation**

None.

**95/22/23 To Approve the Minutes of the Meeting held on 20<sup>th</sup> December 2022**

The minutes of the meeting held on 20<sup>th</sup> December were approved as a true record and signed by the Chairman.

**96/22/23 Matters Arising including reports from the Clerk and Councillors (for information only)**

(a) NOTED as follows: -

- Precept request submitted 10<sup>th</sup> January.
- Bank account signatories – in progress with Unity Trust Bank. The Clerk proposed to move the Council's savings from the Cambridge Building Society and Barclays to Unity Trust and this will be agreed at the next meeting.
- Leaflets for local elections will go out in the next newsletter. Councillors were asked to think about anyone they know who might be interested in being elected.
- Recreation ground hedgerow – work is scheduled for 25<sup>th</sup> and 26<sup>th</sup> January.
- Meeting room booked for all meetings up to April 2023.
- Cartridge Save account opened.
- Information Commissioner's Office registration renewed.
- Proposed work to a large fir tree at 101 High Street will be carried out in liaison with the Trees Officer at ECDC.
- Cambridgeshire ACRE – the PC's subscription will continue at a cost of £60.00.

**97/22/23 The Ellesmere Centre**

(a) Ellesmere Centre Report – Cllr Whymer reported the following: -

- Conditioning and sports classes will run in the February half term. These will be monitored to assess whether participants use the Centre's facilities before, during or after the classes.

**98/22/23 District & County Councillors' Reports**

District & County Cllr Alan Sharp reported the following: -

- Chris Morris, a former District Councillor, had very sadly passed away. His funeral will be held on Friday 27<sup>th</sup> January at 12:30pm at St Andrew's, Soham. Cllr Sharp will attend in his capacity as District Councillor and also on behalf of Stetchworth Parish Council.
- Cambridge Congestion Charge – data is awaited from the Making Connections consultation which closed in late December.
- Eastern Access proposals for Newmarket Road, Cambridge – any restricted access along Newmarket Road into Cambridge will have to take into account other road closures and restrictions in the City.
- Council Tax increases will be decided by ECDC, CCC, The Combined Authority and the Police and Crime Commissioner over the next couple of weeks. It is possible that ECDC will keep their

portion of the tax the same for a tenth consecutive year. The government has ruled that County Councils can raise their portion of the tax by up to 5% without holding a referendum.

- Pot holes – a review of practices is to be held by the Highways Improvement Board who met with Highways officers today.

**99/22/23 Finance** - to approve accounts for payment – it was proposed by Cllr Whymer and seconded by Cllr Bell that the following payments be made – AGREED.

(a)

Ref:	Payee/Item	Chq. no	Total	Exc. VAT
(1)	Clerk's salary – Jan 23	BACs	£365.82	
(2)	Clerk's expenses Dec 22 – Jan 23	BACs	£40.27	
(3)	Opus Energy (street lighting) – Nov 22	DDR	£41.57	£39.59
(4)	The Ellesmere Centre – room hire (Dec 22)	BACs	£30.00	£25.00
(5)	Cartridge Save – printer cartridges	BACs	£60.05	£50.04
(6)	Rialtas Business Solutions – IT support	BACs	£274.90	£229.08
<b>Total payments for the month:</b>			<b>£812.61</b>	

It was also AGREED to pay the Cambridgeshire ACRE subscription of £60.00.

(b) To note monies received: -

- HMRC VAT reclaim Q2 - £222.33

NOTED.

(c) AGREED – Q2 accounts and bank reconciliation -

**100/22/23 Administration**

(a) NOTED – HMRC PAYE & Employer's NIC: a Direct Debit will be set up to pay over PAYE/NIC.

**101/22/23 Planning**

(a) To receive planning application decisions and tree works: -

- 22/01376/TPO Reeves House, 1 Ashfield – T1: Sycamore – remove lowest limb growing towards the house to allow light under the canopy and balance the tree better. **Approved.**

NOTED.

(b) To consider planning applications received – none.

**102/22/23 Community Matters/General Maintenance**

(a) Handyman – the bench on Tea Kettle Lane has been repaired.

(b) HM King Charles III Coronation – to consider formation of Working Party and response from Dullingham Parish Council. Dullingham Parish Council next meet on 5<sup>th</sup> February and it is hoped that a response will be received

(c) Parking – correspondence from resident to Cllr Whymer. The resident had suggested taking photographs of illegally parked cars to send the police. However, it was agreed that the police would probably not take action based on photographs and that there is very little the PC can do to take this matter further.

(d) Risk Assessments – to consider the need to carry out a risk assessment on any item discussed during the meeting – none.

Risk Assessments on assets – Cllr Bell has carried these out. There are some minor matters and these will be dealt with.

**103/22/23 Date of Next Meeting & Matters for Future Consideration**

21<sup>st</sup> February.

Sanctuary Housing – Warden's House empty since 2014.

The meeting was closed at 8:21pm.

Signed: Approved and signed by the Chairman

Dated: 21<sup>st</sup> February 2023

Statutory powers relating to this month's payments:

- (1-2) Local Government Act (LGA) 1972, s.112
- (3) Parish Councils Act 1957, s.3; Highways Act 1980, s.301
- (4-6) LGA 1972, s.111